



Study Group for Roman Pottery CONSTITUTION

1. The Group shall be known as the Study Group for Roman Pottery.
2. The office of the Group shall be situated within Great Britain.
3. The object of the Group shall be to promote Roman pottery studies, disseminate the results, and further the appreciation of Roman pottery across all possible audiences.
4. The membership of the Group shall consist of Ordinary Members.
5.
 - i The expenses of the Group shall be met from subscriptions and such funds as the Group may receive as donations or otherwise acquire.
 - ii Membership of the Group is obtained by application to the Membership Secretary and payment of the subscription.
 - iii The subscription shall be £15 per annum, or such sum as may be agreed at the annual meeting.
 - iv Any member who is two years in arrears with his/ her subscription shall be removed from the Group membership after due notice has been given to the member concerned.
 - v The subscriptions and all other property acquired for the purposes of the Group shall be regarded as being vested in the Officers of the Group as trustees for the members.
6. Attendance at annual meetings and any other events organised by the Group shall be open by invitation to anyone irrespective of whether they are subscribing members.
7.
 - i The Committee of the Group shall consist of three officers, being the President, the Honorary Secretary and the Honorary Treasurer, and five ordinary members.
 - ii The members of the Committee, duly proposed and seconded, shall be elected at the annual meeting.
 - iii The ordinary term of office for all Committee members shall be three years, which can be extended by decision of the AGM.
 - iv Nominations for election to the Committee shall be submitted to the Honorary Secretary two weeks before the AGM each year.
 - v If, by the time of the elections, vacancies exist on the Committee for which there are no nominations, such vacancies may be filled by nominations from the floor of the meeting.
 - vi The Committee shall be attended by the Honorary Editor, the Honorary Editor of the Newsletter and the Honorary Webmaster who can be selected from among the ordinary members of the Committee. If this is not the case, they shall be appointed by the Committee and their appointment shall be confirmed at the following AGM of the Study Group.

8. Subject to any resolution of the Group at the annual meeting, the Officers shall normally serve for a term of three years, which can be extended by decision of the AGM. Retiring officers and members of the Committee shall not in normal circumstances be immediately eligible for re-election to the Committee.
9.
 - i The affairs of the Group shall be managed by the Committee.
 - ii The Committee shall meet at least twice yearly.
 - iii At any meeting of the Committee five members present shall constitute a *quorum*.
 - iv The Honorary Secretary shall convene an extraordinary meeting of the Committee at the written request of at least five ordinary members.
 - v At all meetings the President has the right of a casting vote, and, in the absence of a President, a chairman, duly elected by the Committee, shall have a casting vote.
 - vi The Committee shall present a report of its proceedings to the annual meeting. At this meeting the Treasurer shall also present the accounts, duly examined, for the past year and the examiner for the current year shall be appointed.
 - vii Casual vacancies among the Officers and Committee members shall be filled by co-option of the members of the Group until the next annual meeting.
10. The annual meeting of the Group shall be held on a date determined by the Committee.
11. The Committee shall have the power to appoint from the members of the Group any sub-committee which may be required from time to time.
12.
 - i Any proposal for amendment to this Constitution of the Group must be submitted to the annual meeting.
 - ii The text of the proposed amendments [to the Constitution] shall be submitted to the Honorary Secretary not later than two weeks before the AGM and shall be made available to all attending members on or before the first day of the annual meeting.
 - iii Any such proposed amendment shall be placed on the Agenda of the AGM at the annual meeting, and its adoption or rejection shall be announced to all members in a circular following that meeting.
 - iv No amendment to this Constitution of the Group shall be regarded as adopted unless by two-thirds majority of Ordinary members present and voting at the AGM.
13. The Group may at its discretion elect Honorary Vice-Presidents of the Group from amongst its members for meritorious service rendered to the Group.
14. If, upon the winding-up or dissolution of the Group, there remains after the satisfaction of all its debts and liabilities any property whatsoever, the same shall not be paid or distributed among the members of the Group, but shall be given or transferred to some other charitable institution or institutions having charitable objects similar to the objects of the Group, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Group under the virtue of Clause 5 hereof, such institution or institutions to be determined by the members of the Group at or before the time of dissolution, or in a default thereof by a Judge of the High Court of Justice having jurisdiction in regard to charitable funds, and if and so far as effect cannot be given to the aforesaid provision, then to some charitable object.